



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	Smt. Shakuntalabai Dhabekar Mahavidyalaya, Karanja Lad , Dist. Washim
• Name of the Head of the institution	Dr. Subhash S. Gawai
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07256224427
• Mobile no	9822736136
• Registered e-mail	ssdmk@rediffmail.com
• Alternate e-mail	ssdam717@sgbau.ac.in
• Address	Opposite Babare Colony, Murtizapur Road,
• City/Town	Karanja Lad
• State/UT	Maharashtra
• Pin Code	444105
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Sant Gadge Baba Amravati University, Amravati				
• Name of the IQAC Coordinator	Dr. Yogesh M. Pohokar				
• Phone No.	07256224427				
• Alternate phone No.	9119466313				
• Mobile	9823253336				
• IQAC e-mail address	iqacssdmk@gmail.com				
• Alternate Email address	pohokary@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.ssdmk.in/uploads/Submitted_AQAR_2020-21_30_May_2022_12282022111505.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.ssdmk.in/Calender/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.40	2021	26/10/2021	25/10/2026
6.Date of Establishment of IQAC			14/06/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Preparation of academic plan		
Maintenance of quality as per NAAC Parameters		
Arranged seminar presentations of students and invited talks.		
Introduction of Short Term Certificate Courses and entering into MOU		
Teaching learning process strengthened by using ICT.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes				
To increase students participation in sports, cultural activities and society oriented activities.	Many students have participated in curricular, cocurricular and extra curricular activities.				
To promote teachers to publish books with ISBN No.	Two teachers have published books				
To encourage teachers to publish research articles in UGC recognized journals.	All faculty members have published research articles.				
To motivate teachers to use ICT tools to teach students	All faculties used ICT tools like PPT, Google classroom, you tube, Zoom app to teach students.				
To promote staff and students to maintain Eco friendly & Plastic free campus	All staff and students helped to make campus Eco friendly & Plastic free. Many useful tree s are planted in the campus				
To implement Covid 19 awareness programm and organize vaccination camp	All students along with staff and local hospital staff engaged covid 19 awareness campaign at native place. The college has conducted two corona vaccination camp in college campus.				
Preparation of academic plan	The academic calendar was executed during the session				
To sign MOU with other institution to benifit students	MOU has been signed with Ramkrushn Mahavidyalaya, Darapur, Dist. Amravati				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <tr> <th>Name</th><th>Date of meeting(s)</th></tr> <tr> <td>College Development Comittee</td><td>11/07/2022</td></tr> </table>		Name	Date of meeting(s)	College Development Comittee	11/07/2022
Name	Date of meeting(s)				
College Development Comittee	11/07/2022				

14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	07/02/2022
15.Multidisciplinary / interdisciplinary	
Nil	
16.Academic bank of credits (ABC):	
Nil	
17.Skill development:	
Nil	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
Nil	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
Nil	
20.Distance education/online education:	
Nil	

Extended Profile

1.Programme

1.1 18

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 493

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

340

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

157

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

7

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

9

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	18
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	493
Number of students during the year	

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Institutional Data in Prescribed Format	View File

2.2	340
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

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Data Template	View File

2.3	157
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	7
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	9
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	6
Total number of Classrooms and Seminar halls	
4.2	3.76817
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	15
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is permanently affiliated to Sant Gadge Baba Amravati University, Amravati. Being an affiliating institution, the college is abided to follow the academic calendar of the affiliating University for curricula delivery.

The College ensures effective curriculum delivery through.....

- Academic Calender of the University
- Academic calendar of the college
- Departmental academic calendars
- Semester-wise teaching plan for theory and assignment
- Time-Table committee prepares a general Time-Table
- Academic diary containing Time-Table, workload,
- Annual/Semester teaching plan, actual teaching units.
- Academic and administrative committee responsibilities.
- Departmental meetings with IQAC to review the syllabus completed.

- Classroom teaching with various ICT tools for the effective transmission and delivery of curricula,
- Student's seminars,
- Question papers solving
- Home assignments
- Subject-related seminars and workshops.
- Use of participative and student-centric learning methods.
- Teaching with PPTs
- Provision of e-books for enhancing more knowledge of the students.
- Guest lectures by experts (eminent academicians) for the effective curriculum delivery.
- College also provides special guidance to the slow learners.
- Mentoring system for academic-related issues.
- Provision of departmental library and 100 Mbps internet connectivity with campus Wi-Fi facility.
- Academic and Administrative Audit by the Internal Audit Committee
- IQAC collects feedback on curricula from all the stakeholders.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The IQAC is responsible to preparedness and implementation of the academic calendar for delivering curricula and organizing related activities. During the staff council meeting, the progress of academic activities is reviewed. To ensure the adherence to the calendar, the daily curricula delivery is noted in the academic dairy and gets signed by the principal at the end of every week. The teachers are instructed to engage the extra-classes if the delivery is affected by the leaves. Each department conducts the unit tests, seminar, group discussion, field project, field visit, viva-voce, internal assessment and terminal examination as per the scheduled prescribed in the calendar. The department conducts internal meeting to monitor the curricula delivery and internal evaluation to ensure adherence to calendar. The theory are

conducted as per the timetable. At the beginning of the session, subject knowledge tests are conducted to find the slow learner. Extra coaching is given to slow learners. A review on courses completion is taken by the principal during staff meeting. The formations of various academic and administrative committees, organization of academic talks are done as per the schedule.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

131

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curricula prescribed for the courses in humanities contain many chapters related with the religious, social, cultural background of the nation. While teaching the prescribed syllabus, the institute arranges various activities and programmes to address the cross-cutting issues such as -

- **Gender Issues:** Reservation policies, constitutional provisions especially for women in Political Science, Sex ratio, education of child mortality, water scarcity, drought, flood, pollution, urbanization and modernization and village surveys are practically exhibited through Sociology, Gender issues in History, Demographic issues in Economics. In English and Marathi, the issues of gender equality are best portrayed in poetry, short stories and prose.
- **Environmental Issues:** Environmental studies is compulsory subject for B.A-II and also some environmental issues included in the syllabi of History, Economics, Sociology, Marathi and English.
- **Human Values:** Human Values are covered in curriculum of political science, Economics, History, Sociology, Marathi and English.
- **Professional Ethics:** Every year on 5th September, the Principal addresses students and staff regarding professional ethics. Communication and soft skill has a place in many subjects.
- **NSS, Sports and Cultural activities** also helped to address national flagship programmes and cross-cutting issues.
- **Through the Gandhain Thoughts Certificate Course, Tukdoji Maharaj Thoughts Certificate Course and Ambedkar Studies centers** Indian and professional ethics are promoted. The celebration of anniversaries of the great personalities to inculcate such values among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.ssdk.in/uploads/Feedback_Analysis_2021-22_0142023103459.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.ssdmk.in/uploads/Feedback_Analysis_2021-22_0142023103459.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

493

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the commencement of every academic year, the college conducts counseling sessions for newly admitted students. In these sessions, the Principal and the senior faculty members make

students aware with their goals and objectives, code of conduct, classroom attendance, examination and evaluation system and the amenities available in the college. Slow and advanced learners are identified through students' marks and achievement in the first Semester examination (50% weightage) and oral presentations (50% weightage). For slow learners, institute provides Extra Lectures that consist of Special Guidance, Group Discussions on Critical Topics, Class Room Test and Extra Assignments, Personal counseling, Question Bank, availability of Departmental library. On the other hand, advanced learners are encouraged to participate in Group Discussion and Seminars, Projects and Assignments. The special programmes like Academic Guidance Talks, Seminars and Workshops, Participation in Various University and State Level Competitions, Competitive Examination and in Seminars/Conferences/Workshops are also arranged. Use of ICT for Encouragement are also run for advanced learners. The college has introduced prizes for meritorious students. As a part of this scheme, some of the alumni/community members/faculty members have donated some academic and useful books, equipments which are utilized for prizes to the meritorious students at the Annual Prize Distribution Program held on the occasions of Independence Day and Republic Day. This motivates and inspires students for their future endeavors in academic growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
Nil	Nil

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The experimental learning develops highlighting or emphasizing,

prompting to encode different entities as equivalent among learners and also provides models to emulate and opportunities for performance to the learners. The following Methods have been adopted.

Experimental Learning

- Skills Oriented Program
- Field Visits
- Power Point Presentation and Videos
- Video Lectures Available on Internet

Participative Learning

- e-Learning
- Group Discussions
- Student Seminars
- Formation of Students' subject wise association
- Interaction with Alumni
- Project Assignment
- Method of Attempting Questions in Examination.
- Field Visits and Educational Institute Visits
- Problem Solving Methods
- Home Assignments
- Projects
- Library
- MCQ on Google,
- Communication Skills Development
- Class Tests and Explaining Accordingly
- Question Answer Session.
- However, Student centric methods are used for enhancing communication, skills of human relations, citizenship, leadership, and well-adjusted personality in learning experiences.
- The college gives priority to the holistic development of the students outside the classroom through co-curricular, extracurricular and field-based activities. In order to pursue the interest in their field of specialization, students' forum and committees are functional. Some of the committees like Cultural Committee, Alumni Committee, Library Committee, and NSS Advisory Committee are having student representations and participation.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT creates readiness in the learner for participating in the learning experience. ICT tools provide clarity, precision and accuracy of the information processed. It is used in the development, organization and summarizing phases of the topic. It brings world events to the classroom and helps in promoting interrelationships and assessing learning outcomes. It is a very high supporting factor for the teaching learning process.

One classroom and seminar hall are well-equipped with the LCD projector and screen. The college issued separate PC to each department. The college has installed Wi-Fi unit for the students inside the campus. Further, it has computer lab with internal LAN available for the student and teachers. All staff is well familiar with the latest ICT tools. All department use PPT and multimedia to simplify the syllabus in a more meaningful way. Language lab of neighboring college is very useful and supportive to our students for enhancing their communication skills and soft skills. Similarly, Social Science departments effectively mix up the theoretical classroom teaching and practical exposure through you-tube videos. Our library possesses good number of educational CDs and DVDs. Social media is skillfully used by the college through its Whatsapp group. The institution encourages teachers to attend training programmes, workshops, seminars and conferences related to the ICT use for innovation in teaching-learning. ICT resources in the college help our teachers to realize the process of IPR and research paper publication.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

85

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is an integral part of teaching-learning process. With regular interactions of IQAC and HoDs, examination committee plan and work out for reforms in evaluation system. The institutional internal evaluation system is decentralized in order to make it more transparent and objective.

As per the academic calendar, tentative schedule is prepared and displayed on the notice board and on the whatsapp group of the classes. The examination committee monitors and conducts internal examinations in the college. Some Departments assess the learning levels of the students by assigning them some home assignments.

Unit tests are conducted periodically. The assessment work is carried out by the concerned subject faculty in the institution. The evaluation reports are prepared within the stipulated time and communicated to the students. Question papers for all tests and assignment are linked with course outcomes (COs). Results are declared by individual department within a week from end of exam.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All exam related grievances are addressed by the committee where Principal is the chairperson. If any grievance occurs, he/she needs to apply to the exam committee. At initial level, committee discusses with the concerned teacher and solves issue at this primary level. Internal exam marks of the students are communicated to the students and queries are discussed with them till they satisfy. Generally there is a zero tolerance policy for the malpractices conducted by the students. The students have the freedom to use the suggestion box to put in the note of query/instruction which is considered for internal examination reform. The College follows Same day practice to deal with the grievances and complaints related to internal evaluation system.

The complaints regarding the results, corrections in mark sheets and other examination related issues by University are handled by the Examination Centre. The decisions of affected students are taken so that they can re-appear the examination conducted at college levels. The issues related to University examination are forwarded to the University. They are even asked to apply for rechecking or demanding a photo copy of the assessed answer sheet. The students and the faculty are continuously informed to maintain transparency in Examination related issues. The college maintains total transparent justice in the internal examination process or system.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

All outcomes are attained very meticulously through discussions

with all stakeholders and displayed at eyesight of the students and teachers. For students, through orientations, classroom discussions, expert lectures and assignments, all these outcomes are shared with the students. All these outcomes are informed to the stakeholders especially parents to persuade maximum students towards the skill-oriented courses like Rural Handicraft and value-based courses like Good Governance.

Learning outcomes form an integral part of college vision, mission and objectives. The learning objectives are communicated through various means such as college prospectus, Principal's address to students and parents, Alumni meets and dissemination in classroom by concerned staff. These are also prominently highlighted on college notice boards, college magazine and other publications.

Programme Outcomes

B. A. : Sense of Conduct, Life Skills, Human Values, Sense of Economics, Environmental Consciousness, Soft Skills

M. A. : Sense of Civic Responsibility, Patriotism and Leadership qualities, Innovations, Research Aptitude

Library: Knowledge Resource Center, Reading Ability, Research Aptitude..

Physical Education: Physical Health, Gymnasium, Disaster Management,

Course Outcomes

English: Communication, Employability Skills, Comprehensive Power, Drafting Skills, Composition Power, Language Command, Speaking Efficiency, Proficiency

Marathi: Communication Skills, Employability Skills, Cultural Attitude, Phonetics, Creative Thinking, Imagination Societal Ethics, Human Values, Research Aptitude

Social Sciences : Social Outreach, Leaderships.

Political Science: Human Rights, Civilization, Leaderships.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has UG and PG programmes which are traditional in nature but college has been continuously working on the attainments of the outcomes. Very systematically, from the first year of college Students, the purpose of their academic journey is elaborated through principal's address, expert lectures and classroom interactions. The COs and POs are displayed on the college website. Close awareness of cross-cutting issues, basic conceptual clarity, life-skills, practical exposure and their behavioral change are few of the parameters to recognize or evaluate the attainment of their course outcomes. College Internal Evaluation, Google Classroom, PPT Bank, MCQs, Peer Evaluation, Home Assignments, Unit Tests and university assessments are substantially helping to evaluate the learning outcomes. The performance of the students in internal and external examinations, in assignments, participation in curricular, extra-curricular activities, in competitions, seminars and conferences are some of the means by which program specific outcomes are measured.

The learners are encouraged to be creative in Literature in the form of writing Articles, Poems and Essays etc. for the college Annual Magazine (Dhyas Pragaticha). The copies of the magazine are presented to the distinguished scholars, guests and visitors in order to assess the literary worth of the Articles; Poems and Essays written by the learners. Alumni also helps to evaluate the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ssdmk.in/uploads/SSS_2021-22_0212023110939.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Adhering to its vision and keeping the pace with time, the college has taken every effort to create an ecosystem for innovation and research for creation and transfer of knowledge. The following initiatives have been undertaken for creation and transfer of knowledge:

- The Campus is covered with Wi-Fi facilities along with Broad Band.
- The ICT tools such as Computers, Projectors and Online Resources are used. The web facility of Google Classroom and Blogs are availed.
- Publication of annual and Quarterly Magazines.
- Career Counselling and Competitive Examination Guidance Cells.
- The Athletic Arena and Indoor Stadium.

- 03 Certificate Courses and 1 career oriented course
- Constitution of various forums.
- Organization of Seminar and elocution Competition
- Entering into MoU for exchange of expertise.
- Promotion to research through the Ph. D Research Centre in Political Science, History, Sociology, English and Dr. Ambedkar Studies Centers.
- The activities like Mentor-Mentee, Subject Tests, Group Discussion, Quizzes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

IQAC, in its regular meetings inspires NSS, Sports and Cultural Departments about participation in the 'National Flagship and Development Programmes'. As per the letter received from

University, MHRD, UGC, GOs and NGOs, college takes active participation in the activities like tree plantation, voter awareness, Aids awareness, Yoga, etc.

The NSS Unit is actively working in the surrounding villages by organizing rallies, workshops, camps. The college students actively participate in the activities collaboratively organized with all Govt. organizations such as Police Station, Tehsil Office, Blood Banks and Hospitals etc. The college is well recognized, honoured and awarded for this contribution by the Govt. and University.

To inculcate social responsibilities and bring the holistic development of the students, the college has undertaken the following extension activities:

- Covid-19 Vaccination Camps
- Health Check Up Camps
- Cleanliness Drives and Rallies
- Street Plays against Open Defecation
- Plantations
- Plastic Eradication Campaign
- AIDS Awareness Program

The special NSS camp provides ample opportunities to involve our students in constructive community-based activities in the form of sensitization for the sustainable development of the rural community.

Impact of sensitization: Exposure to extension and outreach activities sensitizes the students towards social, environmental, political issues, and involvement install social, national and human values in their personalities. I. These activities have brought the students close to the reality to understand their responsibilities. II. Number of the students have been appreciated by the local authority for their assistance during pandemic period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government

/ government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college is situated in 12140 sq. mtrs. area.
- The total built up area is 733.253 sq. mtrs.
- Five classrooms (use in two shifts for UG & PG)having proper light and ventilation.
- One girls' common room and
- One staff room in 449.89 sq. mtrs.,
- Toilets (Boys and Girls) in 24.17 sq. mtrs.
- 12 departments (UG-06, PG-02 and Ph. D Research Centers-04) with proper infrastructure.
- One Seminar Hall with ICT facilities
- Green Hut (Study Hermitage) .
- Wi-Fi facility
- Filtered water facility.
- 25 CCTV cameras.
- Library with 3710 books.
- Seperate Space in library for Girls and Boys for reading.
- Computer Lab having 7computers connected with LAN facility
- Parking facility.

ICT Infrastructure/ Other Supporting Equipments Sr. No Particulars
 Quantity 1 Computers 17 2 LCD Projectors 03 3 Inverter 02 4
 Printer 04 5 Photo Copier (Black & White andColour) 02 6 Scanner
 01 7 Generator 01 8 Printers with Scanner 01 9 Digital Camera 01
 10 TV 01 11 CCTV 25 12 Public Auditory System 02 13 Bio-metric
 Machine 01 14 Lamination Machine 01

15 Spiral Machine 01 16 Internet Modem 03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has played a proactive and supportive role in grooming students. Specific spaces have been earmarked for extra-curricular

activities and made available to students.

Sports Facilities:

- Spacious playground of 3467 sq. mtrs for Kabaddi, Volleyball, and Cricket
- The Department of Physical Education (Sport Department) is well equipped with adequate infrastructural facilities for indoor and outdoor games.
- Multi-purpose Indoor Stadium for playing indoor games such as Table Tennis, Badminton, Chess and Carom etc.

Cultural Activities:

- Multipurpose hall with the seating capacity of 500 students.
- The college also uses Indoor Stadium to organize small cultural activities.
- Own audio system for conducting cultural events.
- Students actively participate in Youth Festival- Cultural Competition organized by the affiliating University.
- The college hires necessary instruments including for classical and traditional cultural activities and events like Folk Dance, Group Songs, Vocal and Classical Singing. They include Harmonium, Tabla and other musical accessories.
- The College takes the participation in different events like plays, mimes, skits, folks dance, one act plays, street plays etc, of youth festival organized at different places by Sant Gadge Baba Amravati University.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ssdmk.in/Infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has made consistent progress in terms of collection of books, periodicals and services. The college library is located in total 844.40 sq. ft area. It provides open access facilities which helps easy access and use of the library as a learning knowledge center. The reading room is available for the students from 7.30 am to 5.30 pm. The college has very enriched library in terms of availability of reference books and text books. The library has total 3710 text and reference books for Senior College, 8 Journals, and 8 newspapers. Separate library section is created for repository of syllabus, previous year question paper-sets, PPT bank of staff members, E-thesis link, open access resources, competitive exam resources, newspaper clippings etc. The separate library cards are issued to all students for issuing text books, reference books and journals. Separate computer is provided to the

librarian in the library and for users for searching the books Online in the research center. College provides e-learning environment to interested readers. They are used in actual teaching. Separate webpage is created on the college website in word-press format to update the happenings and news of the library regularly.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

346

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has well-established mechanism for upgrading and deploying Information technology infrastructure. The college, first, assesses the needs, number of students and staff and other end users. The provision is made in the budget for annual maintenance and technical staff hire for maintaining hardware and Information Technology infrastructure of the campus. Institution frequently updates its IT facilities including college website www.ssdmk.in through VISA Net Software Pvt Ltd Washim. The classrooms are given equipments and other essential facilities like complete surveillance system, electrical power supply, 03 LCD projectors, adequate furniture and anti-virus for all computers. The college has 17 computers with access to internet that are updated with latest versions of essential soft-wares. The computers are connected with Wi-Fi and LAN facilities. As per the requirement of the maintenance of the above IT equipment, college has Purchasing Committee of Experts which uses its skill to update and repair the equipments. However, for major disorder and damage, computer technicians and service providers are hired for the upkeeping and replacement. The steps like installation of antivirus periodically, formatting of computers on the basis of corrupt operating system and replacing of hardware of old computers to new computers are taken for maintaining and utilizing computers. The Wi-Fi facility is provided to all over campus for all stake holders in free-of-cost.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Policy for Physical, Academic and Support facilities :

- Internal cleaning of the college building is equally distributed among all the support staff.
- Garbage Van (Ghanta Gadi) of Municipal Council of Karanja

Lad called regularly to collect garbage.

- Both urinals and toilets are also regularly cleaned by sweeper.
- College has set up separate unit for collecting solid waste.
- Sanitary Napkin Pad Machine is also set up in the girls' common room of the college.
- Furniture, if any, damaged is repaired. Black boards and green boards if broken are replaced urgently.

Maintenance and utilization of Library:

- Separate sections are provided to keep different types of books like text books, reference books, rare books, religious books and for journals and newspapers.
- Daily care of the collections is taken by using housekeeping methods.
- Pest control methods are used to protect books from various harmful insects.
- Books that contain torn or loose pages, worn spines and covers are repaired as per the need.

Maintenance and utilization of computers: Maintenance of computers and other ICT facilities is done regularly as per requirement. In case of technical issue we call expert from outside. LCD projectors are also used and maintained by time to time.

Maintenance and utilization of Play Ground and Indoor Stadium: We have spacious Indoor Sports Training Facilities Center (Indoor Stadium) and a play-ground which are well maintained and used optimally. The maintenance of play ground and Indoor Stadium is done as per the need.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://www.ssdmk.in/uploads/16659868625.1.3_merged_compressed%20(1).pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

82

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The aim of the college is to empower enrolled students with providing the quality education and this is only possible thorough facilitating students' maximum representation and engagement in

various administrative, co-curricular and extra-curricular activities. Participation at Administrative Level - Students are actively involved in the statutory committees like CDC, IQAC, Grievance Redressal Committee, Library Advisory Committee, NSS Advisory Committee, College Magazine Committee, Student Development Cell and Student Council. In Principal's Address, they are informed about the functioning of the HEI and their role. The college provides students an opportunity to develop their overall personality by engaging them in various administrative activities. Council plays very significant role by providing proper feedback of all the students to the institution. Engagement in Co-curricular and Extracurricular Activities - There are specific committees like College Level BOS, NSS and Cultural Activities in which not only students' council but majority of the students are involved and actively participated. It's an opportunity for them to give back something to their institute and society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has alumni association since 2010. The registration of Alumni Association is in under process under the Societies Registration Act, 1860 (XXI of 1860). The college organizes at least one Alumni's meet in a year. The local and outsider Alumni take initiative for arranging such meetings.

The alumni of the college are placed in education, business, professional fields, entertainment and media industry, academics and social work. Two of our teachers are the members of the Alumni Association who play a key-role in binding this group for the development of the college and works for the overall development of students. It helps our institution in terms of academic planning, internship and placements of students, career guidance and on the-job guidance in their firms also. Most of the alumni are called as resource persons to deliver expert talks during seminars and workshops. Alumni members are the active members in IQAC and CDC. We are quite fortunate to have the expert tutors from our alumni students for value added and skill based courses. They also guide the present students in preparation of various cultural events for youth festival. 'Alumni' NSS student help the college in organizing the special camps at village level. Feedback of alumni is valuable for the administration of the college. The college website and other social media are the best means to have a fruitful communication with the alumni scattered all over the state.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Smt. Shakuntalabai Dhabekar Mahavidyalaya is governed by College Development Committee (CDC). It is the apex body of the college that plans policies and executes developmental activities of the college by setting values and participative decision-making process, which is important not only to achieve the vision and mission of the college but also in building the organizational traditions. The CDC, The Principal, IQAC, and the faculty play a pivotal role in the designing and implementation of its quality policies in teaching, learning, research and extension activities. The formal and informal arrangements in the institution to coordinate the academic and administrative planning and implementation reflect the college efforts in achieving its vision. The involvement of the leadership is clear in ensuring the policy statements and action plans for the fulfillment of the stated mission. The vision and mission of the institution: Vision - Holistic development of the student into a responsible, morally upright citizen capable of thinking, learning and striving for national development. Mission - Committed to the creation of a college of excellence that imparts knowledge and develops the right values, attitudes and skills oriented quality consciousness, to produce ideal citizens for strong nation building.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college encourages and motivates a culture of decentralization and participative management by involving staff members in a number of administrative committees. The apex decision making body at the college level is the College Development Committee (CDC). The CDC has representatives from the Parent Society Janta Shikshan Prasarak Mandal, Barshitakli, alumni, teaching staff, administrative staff and the students. For the participative decentralization and governance, the Principal has appointed the IQAC Coordinator, Faculty Coordinator, Staff Council Secretary and Coordinators of Various administrative Committees and provided administrative as well as academic autonomy and mobility for the

effective governance. Before the commencement of each academic year, various college committees are formed by IQAC under the guidance of the Principal. Important committees comprise of teachers, and many committees include non-teaching staff and students as well. IQAC does the planning and evaluation for quality assurance in the college and organizes meetings periodically throughout the year. Every committee has the freedom to prepare their plan and decide implementation strategies. The college committees are responsible for admission, time table, examination, purchases, welfare of students, and organization of extension activities and prepare the working strategy for the effective functioning of the college and to submit report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is committed to providing quality higher education and research, skill-oriented human resources and the plan is accordingly focused on these core themes. The perspective plan envisions the augmentation of infrastructure commensurate with the anticipated increases in student intake and courses. Improving the academic and support facilities for the students is one of the measures recognized by the Perspective Plan. The college strives to go ahead with this perspective plan helping as a roadmap for student's achievement and college's growth and development.

- Introduced a new research programs in English.
- Increased student intake capacity for existing courses and improve student enrolment.
- Improvement of infrastructure facilities-renovation and extension of available infrastructure facility in the campus.
- Motivated faculty to involve in research.
- Published research papers in UGC Care listed or in Peer Reviewed journals.
- Development of eco-friendly campus.
- Established functional MoUs,
- Conducted extension activities with the help of a local community and other stakeholders through NSS, Sports and

cultural departments.

- To augment students support facilities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body: The general body approves and monitors the policies and plans. **College Development Committee:** It prepares annual budget and financial statements, discuss the academic progress of the college, and gives suggestions to the Management for the up-gradation of teaching- learning process. **Principal and College Administrative Committees:** Under the chairmanship of hon. Primcipal ,there are 34 various committees for monitoring and facilitating several activities. **Service Rules:** For the service conditions and rules, the college follows the rules and regulation laid down by Sant Gadge Baba Amravati University, Amravati, UGC, New Delhi and Government of Maharashtra. **Procedures for Recruitment:** As per the norms of the UGC, Government of Maharashtra and University. **Procedures for Promotion:**

The eligible teachers are promoted under CAS as per the norms and procedures prescribed by Sant Gadge Baba Amravati University, Amravati, UGC, New Delhi and Government of Maharashtra. 1. The eligible non-teaching staff is also promoted as per norms of Government of Maharashtra. **Grievance Redressal Mechanism:** The college has a Women's Grievance Cell, Anti-ragging Committee and Disciplinary Committee for timely redressal of the students and the faculty grievances.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.ssdmk.in/uploads/6.2.2_Organogram_04242021103046.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college offers worthwhile welfare schemes to all the teaching and non-teaching staff. The following welfare schemes are available in the college for teaching and non-teaching staff:

Loan Facilities: The College freely allows staff to avail Loan facilities from various banks such as;

- Educational Loan
- Housing Loan
- Vehicle Loan
- Gold Mortgage Loan
- Personal Loan

Leave Facilities:

The College provides following leave facilities to all staff as per the leave norms such as:

- Study Leave
- Duty Leave
- On Duty Leave
- Medical Leave
- Paternity Leave
- Average Pay Leave
- Earn Leave
- Casual Leave
- Employee Provident Fund Scheme

Medical Reimbursement: The faculty and staff members receive the medical expenses incurred from the state government. Such proposals are forwarded through the college. Appreciation of staff

-

Distinct achievement of staff is appreciated in the form of felicitation in the annual general meeting of the college and in the programs specially organized for appreciation. Above all, the college provides and implements all possible welfare schemes prescribed by Sant Gadge Baba Amravati University, Amravati, UGC and Government of Maharashtra for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for teaching-staff: The faculty performance is assessed by the API Screening Committee, IQAC Coordinator, and the Principal on the basis of API and PBAS forms and necessary action is taken for the improvement. The teacher's Academic Performance Indicator (API) consists of: Category I: Teaching, Learning, and Evaluation Related Activities Category: II: Professional Development, Co-curricular and Extension activities

Category: III: Research and Academic Contributions. Evaluation by students -

The College collects structural feedback from students on teacher's performance at the end of every academic year for further improvement and implementation.

Performance Appraisal System for non-teaching staff: Confidential reports - The overall performance of the non-teaching staff within the campus is evaluated by the Principal for the final evaluation. Other informal means - Students suggestion box is another mechanism that is instrumental in collecting information about the level of satisfaction they get from the services provided by the staff. Their suggestions are also considered to decide the promotional issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external financial audits regularly. The college has a three-tier financial audit system. Internal Audit-

It is conducted once in a year by the Academic and Administrative Audit Committee of the college.

External Audit- External audit of the last five years is carried out by Chartered Accountant Mr. M. M. Lapasia, Akola. Government Audit- It is conducted by the Administrative Officer, Senior Auditor (Higher Education Amravati Region, Amravati).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial sources of the college are:

- The budgetary resources of the college include Plan and nonplan grants received from UGC.
- Salary grant is received from Government of Maharashtra.
- N.S.S. Grant received from Sant Gadge Baba Amravati University, Amravati.
- Examination grant is received from the Parent University, EBC and BC scholarship grants are received from Government of Maharashtra.
- Admission, tuition and other fees are collected by the college from students, medical reimbursement grant and other grants (Bank Interest, Fines, Breakages, Common dues, a fee charged for issue of certificates)

Optimum utilization of financial resources:

Following system is adopted by the college for the optimal utilization of resources.

- The College invites requirements from all departments and accordingly prepares the budgetary plan.
- Purchase Committee works on the details of the budgetary plan.
- Purchase Committee studies and recommends the budget by considering financial resources and needs of the departments and presents it to the Principal and College Development Committee.
- College Development Committee sanctions it and approved.
- The utilization of the sanctioned budget is monitored by CDC.
- The parent society monitors entire business of financial transactions and its appropriate utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has become instrumental in suggesting a number of quality improvement measures in the college. Augmentation of teaching learning facilities To cope with the changing world scenario, IQAC has tried to keep pace with the ICT-enabled teaching learning process. As a result of this over the years IQAC set up one ICT enabled classroom, one digital room for multipurpose use. IQAC informed the students regarding SWAYAM. E-books, database, and 100 Mbps internet connection with campus Wi-Fi facility that are available for the students and staff. College is having its own YouTube Channel. Strengthen Research Culture in the College. IQAC plays an important role in inculcating research culture in the college. The college has University recognized research center for Ph. D. in English. The college teachers have published --- research papers in the Peer Reviewed and Referred journals having ISSN number and Impact Factor. ---- books are published. Besides this IQAC has taken following initiatives for the institutionalization of the quality culture in the college:

- Preparation of Perspective plan
- Preparation of Academic Calendar and formation of college committees.
- The college has introduced 01 new University Recognized Research Center for Ph. D.
- IQAC conducts periodical meetings.
- Submission of AQAR to NAAC.
- IQAC conducts Academic and Administrative Audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC as follows:

Structured feedback and Review of learning outcomes:

The collection and analysis of feedbacks from different stakeholders assist the institution to understand the need of society and what other stakeholders foresee from the college. Student learning outcomes are reviewed through class tests, assignments, class seminars, internal assessment tests, and university examinations. University result analysis is made for each semester at the department level and is discussed in IQAC /CDC meetings for further improvement and implementation. Teacher's Diary: The teacher's Diary gives an overall summary of the topics covered by a teacher in each class per course, per semester. The Individual Teacher Diary verified and signed by Faculty Coordinator is then submitted to the Principal for final approval. The Principal monitors the overall teaching performance of the teachers through the verification of the Diary and then signs.

Besides this IQAC has reviewed and implemented its teachinglearning process through the following ways:

- Use of ICT in teaching and learning encouraged.
- Through class seminar, group discussions and home assignments.
- Collection of Self Appraisal Form (API) from faculty.
- Conducted Academic and Administrative Audit, Green Audit, and AISHE data feeding

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has co-education system. As the main object of education is to end gender discrimination, the college aims to eradicate various types of discrimination prevalent in the society. Likewise, it is necessary to promote gender equity in the campus as well as in society. To develop abilities and professional skills of human resources as boys and girls, without any discrimination about their gender, the college provides equal opportunities to both boys and girls on various platforms, for example admission, college administration, cultural activities, sports, extension activities and outside activities also. Equal participation in sports, in cultural events, in NSS extension

activities are ensured by the college.

Awareness Programs and Lectures/Special Talks: College organizes seminars/special talks on a regular basis in order to endorse social values such as gender equality, gender sensitivity and highlights social problems such as women safety, dowry, women's health, and cyber-crime and cyber-security.

Counseling: The college has Mentor-Mentee scheme. In the scheme, the mentor follows the development of the mentee by providing personal counseling at the different stages. The college provides academic, stress-related and personal counseling and guidance to male and female students.

Common Room: The college provides separate common room for girls. Girls' common room is equipped with facilities like First Aid Box and Sanitary Napkin Pad Machine and other necessary things.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	CCTV in campus & class room, Common room for girls, Sanitary napkin vending machine, Counseling facility, Women grievance committee

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: For the collection of regular solid waste (Dry and Wet) Dust bins are kept at different places in the campus. The collected solid waste is picked up by Municipal Council, Karanja (Lad) time to time for proper disposal and recycling. Waste from plants is also collected and used for preparation of organic compost. Waste recycling system:

The college has waste recycling system under the titles "Best from Waste" and "Radditun Wrudhi". Best from Waste The waste from woods is used to design wooden articles and placed in the office and in campus. The waste paper is used to prepare envelopes of various designs for letter correspondence. The college runs Certificate Course in Rural Handicraft under COC. Through this course, the admitted students help to recycle the waste. Radditun Wrudhi Every year, the college library conducts a program under the title "Radditun Wrudhi" to help the needy who is poor, specially- abled and Cancer Patient. The college sold the collected newspaper to the shopkeeper. The money from newspaper and collected amount from teachers have been donated to the needy student or person in this program.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

B. Any 3 of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

B. Any 3 of the above

(Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Most of the students taking admissions in the college belong to the rural area. As per government rules the admission process is carried out. Near about 90% students enrolled in the college belong to the SC and OBC category. The statutory committees of the college are well balanced with the representation of each category. In major extension activities local citizen's participation is commendable. The flex board of environmental awareness, social harmony, unity and values are displayed in the college campus. The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. Our college belongs to the rural background. Its activities have a very positive impact on the society's cultural & communal thoughts directly. Our institution also runs the Gandhian thoughts Certificate Course in collaboration with Gandhi Research Foundation, Jalgaon and Rashtrasant Tukdoji Maharaj Thoughts Certificate Course. The college library has a separate section of books regarding Human Rights Education. Thus, the college has created very positive image for all the communities and they donate and help the college in the developmental activities. The Institution always takes efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college follows best governance and democracy. Not only the students and employees but every citizen of the town respects the college for its contribution to social development. The college is recognized for organizing unique and innovative society oriented programs. The motto of the college is to provide adequate facilities and favorable atmosphere for the holistic development of the stakeholders. Preamble of the constitution is read in the college every year on the occasion of constitution day 26th November to make the students aware about the constitutionalism. The fundamental rights and duties, Citizen's Charter, National Anthem, and Pledge etc. are clearly prescribed in the syllabus. It reflects the strong attachment of the students, employees and the citizens towards the values of Indian Constitution. Hon. Dr. Subhash Gawai, the principal of college, who is one of the eminent speakers in Indian Constitution, delivers lectures in the college and outside on the various provisions prescribed in constitution in all over the Maharashtra State. And it is one of the best contributions to make our students literate of the constitution laws.

The college always organizes activities and programs for sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Students rallies, 15 August, 26 November & 26 January Day celebration of National importance Oath of students regarding unity, National Heroes Birth & Death anniversary
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college pays tributes to all the national heroes on their Birth and Death anniversaries. The college organizes activities on these days of national importance to recall the events or contributions of our leaders in building the nation and imbibe moral and ethical behavior among students in their professional and personal lives. National and International Commemorative Days

-

- International Women's Day- 8 March
- International Labour Day - 1 May
- World Environment Day - 5 June
- World AIDS Day - 1 December
- Human Rights Day - 10 December
- National Yoga Day - 21 June
- Independence & Republic Day Celebration.

Birth and Death Anniversaries of National Heroes

- Birth anniversary of Savitribai Phule - 3 January
- Death Anniversary of Savitribai Phule - 10 January
- Birth anniversary of Rashtramata Jijau and Swami Vivekananda-12 January
- Birth anniversary of Netaji Subhashchandra Bose-23rd January
- Birth anniversary of Hon. Yashwantrao Chavahan - 12 March
- Birth anniversary of Krantijyoti Mahatma Jyotirao Phule-11 April
- Birth anniversary of Dr. Babasaheb Ambedkar -14 April
- Maharashtra Din- 1 May
- International Yoga Day-21 June
- Birth anniversary of Chhatrapati Rajarshi Shahu Maharaj- 26 June
- Birth anniversary of Annabhau Sathe & Lokmanya Tilak- 1 August,
- Birth anniversary of Dr. S. R. Rangnathan and August Kranti Din- 9 August,
- Birth Anniversary of Dr. Sarvapalli Radhakrishnan - 5 September
- Birth anniversary of Mahatma Gandhi & Lal Bahaddur Shastri- 2 October
- Birth anniversary of Sardar Vallabhbhai Patel - 31 October
- Birth anniversary of Pandit Javaharlal Nehru - 14 November

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A. 1. Title of the Practice : Flag Hoisting by disabled Person
2. Goals: a. To make the college society oriented b. To boost self confidence among the people who are disabled. **3. The Context:** Every man in this universe has the same right of respect and honor. So, we decided to hoist flag by the disabled Person. **4. The Practice:** Flag Hoisting by student's disabled parents or persons on the occasion of Independence Day and Republic Day is an innovative practice. We search the disabled man, visit his house and invite him for flag hoisting with honour & respect. **5. Evidence of Success:** Established mutual attachment between the society and the college. Built up confidence and respect among disabled. **6. Problems Encountered and Resources Required:**

1. Shyness in exposing their disability.

2. Illiteracy and lack of confidence among disabled person.

B.1. Title of the Practice: Publication of Quarterly News Letter "SHODH PRATIBHECHA" (Search of Talent) **2. Goals:** To highlight the college activities. **3. The Context:** Initiated to highlight the talent of students and to acknowledge students performance in various activities of the college **4. The practice:** All departments are asked to provide data to publish in the News Letter. All activities related to departments and college facilities are regularly published in these quarterly News Letters. **5. Evidence of Success:** Motivated students to participate in college activities. **6. Problems Encountered and Resources Required:** Provision of Fund.

7. Contact Details:-

Principal Dr. Subhash S. Gawai Smt. Shakuntalabai Dhabekar
 Mahavidyalaya, 444105 NAAC accredited 'B' Grade with CGPA of 2.40
 07256-224427 www.ssdk.in Mobile :- 9822736136

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has initiated an excellent idea of Flag Hoisting by the college student's parents who are handicapped, dumb, blind, farm labor and hard worker on the occasion of Independence Day and Republic Day. It is one of the best and most regular activities of the college. It is an innovative idea. In order to implement this idea the college took survey of enrolled students and collected students' personal information. On the basis of collected information and knowing the background, the college staff council sorted out the students who are very poor and have disabled parents. Then the Principal and some teachers visited the family at their village. During the visits and discussions held with student's parents it is realized that the parents who are disabled, economically very poor, educationally backward do work hard for learning their wards. They earnestly want to learn their children at any cost. Such families are ideal for the society. Their idealism should be brought out so that the college students may learn something. Such parents should be respected and honored. So, the college invited college student's parents for flag hoisting who are disabled. With due to full respect and honor, flag hoisting is performed by the hand of disabled parents and the students who have ranked in examinations and various activities are also felicitated by them.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is permanently affiliated to Sant Gadge Baba Amravati University, Amravati. Being an affiliating institution, the college is abided to follow the academic calendar of the affiliating University for curricula delivery.

The College ensures effective curriculum delivery through.....

- Academic Calender of the University
- Academic calendar of the college
- Departmental academic calendars
- Semester-wise teaching plan for theory and assignment
- Time-Table committee prepares a general Time-Table
- Academic diary containing Time-Table, workload,
- Annual/Semester teaching plan, actual teaching units.
- Academic and administrative committee responsibilities.
- Departmental meetings with IQAC to review the syllabus completed.
- Classroom teaching with various ICT tools for the effective transmission and delivery of curricula,
- Student's seminars,
- Question papers solving
- Home assignments
- Subject-related seminars and workshops.
- Use of participative and student-centric learning methods.
- Teaching with PPTs
- Provision of e-books for enhancing more knowledge of the students.
- Guest lectures by experts (eminent academicians) for the effective curriculum delivery.
- College also provides special guidance to the slow learners.
- Mentoring system for academic-related issues.
- Provision of departmental library and 100 Mbps internet connectivity with campus Wi-Fi facility.
- Academic and Administrative Audit by the Internal Audit Committee

- IQAC collects feedback on curricula from all the stakeholders.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The IQAC is responsible to preparedness and implementation of the academic calendar for delivering curricula and organizing related activities. During the staff council meeting, the progress of academic activities is reviewed. To ensure the adherence to the calendar, the daily curricula delivery is noted in the academic dairy and gets signed by the principal at the end of every week. The teachers are instructed to engage the extra-classes if the delivery is affected by the leaves. Each department conducts the unit tests, seminar, group discussion, field project, field visit, viva-voce, internal assessment and terminal examination as per the scheduled prescribed in the calendar. The department conducts internal meeting to monitor the curricula delivery and internal evaluation to ensure adherence to calendar. The theory are conducted as per the timetable. At the beginning of the session, subject knowledge tests are conducted to find the slow learner. Extra coaching is given to slow learners. A review on courses completion is taken by the principal during staff meeting. The formations of various academic and administrative committees, organization of academic talks are done as per the schedule.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to

A. All of the above

curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

131

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curricula prescribed for the courses in humanities contain many chapters related with the religious, social, cultural background of the nation. While teaching the prescribed syllabus, the institute arranges various activities and programmes to address the cross-cutting issues such as -

- **Gender Issues:** Reservation policies, constitutional provisions especially for women in Political Science, Sex ratio, education of child mortality, water scarcity, drought, flood, pollution, urbanization and modernization and village surveys are practically exhibited through Sociology, Gender issues in History, Demographic issues in Economics. In English and Marathi, the issues of gender equality are best portrayed in poetry, short stories and prose.
- **Environmental Issues:** Environmental studies is compulsory subject for B.A-II and also some environmental issues included in the syllabi of History, Economics, Sociology, Marathi and English.
- **Human Values:** Human Values are covered in curriculum of political science, Economics, History, Sociology, Marathi

and English.

- **Professional Ethics:** Every year on 5th September, the Principal addresses students and staff regarding professional ethics. Communication and soft skill has a place in many subjects.
- NSS, Sports and Cultural activities also helped to address national flagship programmes and cross-cutting issues.
- Through the Gandhain Thoughts Certificate Course, Tukdoji Maharaj Thoughts Certificate Course and Ambedkar Studies centers Indian and professional ethics are promoted. The celebration of anniversaries of the great personalities to inculcate such values among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.ssdmk.in/uploads/Feedback_Analysis_2021-22_0142023103459.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.ssdmk.in/uploads/Feedback_Analysis_2021-22_0142023103459.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

493

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the commencement of every academic year, the college conducts counseling sessions for newly admitted students. In these sessions, the Principal and the senior faculty members make students aware with their goals and objectives, code of conduct, classroom attendance, examination and evaluation system and the amenities available in the college. Slow and advanced learners are identified through students' marks and achievement in the first Semester examination (50% weightage) and oral presentations (50% weightage). For slow learners, institute provides Extra Lectures that consist of Special Guidance, Group Discussions on Critical Topics, Class Room Test and Extra Assignments, Personal counseling, Question Bank, availability of Departmental library. On the other hand, advanced learners are encouraged to participate in Group Discussion and Seminars, Projects and Assignments. The special programmes like Academic Guidance Talks, Seminars and Workshops, Participation in Various University and State Level Competitions, Competitive Examination and in Seminars/Conferences/Workshops are also arranged. Use of ICT for Encouragement are also run for advanced learners. The college

has introduced prizes for meritorious students. As a part of this scheme, some of the alumni/community members/faculty members have donated some academic and useful books, equipments which are utilized for prizes to the meritorious students at the Annual Prize Distribution Program held on the occasions of Independence Day and Republic Day. This motivates and inspires students for their future endeavors in academic growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
Nil	Nil

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The experimental learning develops highlighting or emphasizing, prompting to encode different entities as equivalent among learners and also provides models to emulate and opportunities for performance to the learners. The following Methods have been adopted.

Experimental Learning

- Skills Oriented Program
- Field Visits
- Power Point Presentation and Videos
- Video Lectures Available on Internet

Participative Learning

- e-Learning
- Group Discussions

- Student Seminars
- Formation of Students' subject wise association
- Interaction with Alumni
- Project Assignment
- Method of Attempting Questions in Examination.
- Field Visits and Educational Institute Visits
- Problem Solving Methods
- Home Assignments
- Projects
- Library
- MCQ on Google,
- Communication Skills Development
- Class Tests and Explaining Accordingly
- Question Answer Session.
- However, Student centric methods are used for enhancing communication, skills of human relations, citizenship, leadership, and well-adjusted personality in learning experiences.
- The college gives priority to the holistic development of the students outside the classroom through co-curricular, extracurricular and field-based activities. In order to pursue the interest in their field of specialization, students' forum and committees are functional. Some of the committees like Cultural Committee, Alumni Committee, Library Committee, and NSS Advisory Committee are having student representations and participation.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT creates readiness in the learner for participating in the learning experience. ICT tools provide clarity, precision and accuracy of the information processed. It is used in the development, organization and summarizing phases of the topic. It brings world events to the classroom and helps in promoting interrelationships and assessing learning outcomes. It is a very high supporting factor for the

teaching learning process.

One classroom and seminar hall are well-equipped with the LCD projector and screen. The college issued separate PC to each department. The college has installed Wi-Fi unit for the students inside the campus. Further, it has computer lab with internal LAN available for the student and teachers. All staff is well familiar with the latest ICT tools. All department use PPT and multimedia to simplify the syllabus in a more meaningful way. Language lab of neighboring college is very useful and supportive to our students for enhancing their communication skills and soft skills. Similarly, Social Science departments effectively mix up the theoretical classroom teaching and practical exposure through you-tube videos. Our library possesses good number of educational CDs and DVDs. Social media is skillfully used by the college through its Whatsapp group. The institution encourages teachers to attend training programmes, workshops, seminars and conferences related to the ICT use for innovation in teaching-learning. ICT resources in the college help our teachers to realize the process of IPR and research paper publication.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****7**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****85**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is an integral part of teaching-learning process. With regular interactions of IQAC and HoDs, examination committee plan and work out for reforms in evaluation system. The institutional internal evaluation system is decentralized in order to make it more transparent and objective.

As per the academic calendar, tentative schedule is prepared and displayed on the notice board and on the whatsapp group of the classes. The examination committee monitors and conducts internal examinations in the college. Some Departments assess the learning levels of the students by assigning them some home assignments.

Unit tests are conducted periodically. The assessment work is carried out by the concerned subject faculty in the institution. The evaluation reports are prepared within the stipulated time and communicated to the students. Question papers for all tests and assignment are linked with course outcomes (COs). Results are declared by individual department within a week from end of exam.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

All exam related grievances are addressed by the committee where Principal is the chairperson. If any grievance occurs, he/she needs to apply to the exam committee. At initial level, committee discusses with the concerned teacher and solves issue at this primary level. Internal exam marks of the students are communicated to the students and queries are discussed with them till they satisfy. Generally there is a zero tolerance policy for the malpractices conducted by the students. The students have the freedom to use the suggestion box to put in the note of query/instruction which is considered for internal examination reform. The College follows Same day practice to

deal with the grievances and complaints related to internal evaluation system.

The complaints regarding the results, corrections in mark sheets and other examination related issues by University are handled by the Examination Centre. The decisions of affected students are taken so that they can re-appear the examination conducted at college levels. The issues related to University examination are forwarded to the University. They are even asked to apply for rechecking or demanding a photo copy of the assessed answer sheet. The students and the faculty are continuously informed to maintain transparency in Examination related issues. The college maintains total transparent justice in the internal examination process or system.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

All outcomes are attained very meticulously through discussions with all stakeholders and displayed at eyesight of the students and teachers. For students, through orientations, classroom discussions, expert lectures and assignments, all these outcomes are shared with the students. All these outcomes are informed to the stakeholders especially parents to persuade maximum students towards the skill-oriented courses like Rural Handicraft and value-based courses like Good Governance.

Learning outcomes form an integral part of college vision, mission and objectives. The learning objectives are communicated through various means such as college prospectus, Principal's address to students and parents, Alumni meets and dissemination in classroom by concerned staff. These are also prominently highlighted on college notice boards, college magazine and other publications.

Programme Outcomes

B. A. : Sense of Conduct, Life Skills, Human Values, Sense of

Economics, Environmental Consciousness, Soft Skills

M. A. : Sense of Civic Responsibility, Patriotism and Leadership qualities, Innovations, Research Aptitude

Library: Knowledge Resource Center, Reading Ability, Research Aptitude..

Physical Education: Physical Health, Gymnasium, Disaster Management,

Course Outcomes

English: Communication, Employability Skills, Comprehensive Power, Drafting Skills, Composition Power, Language Command, Speaking Efficiency, Proficiency

Marathi: Communication Skills, Employability Skills, Cultural Attitude, Phonetics, Creative Thinking, Imagination Societal Ethics, Human Values, Research Aptitude

Social Sciences : Social Outreach, Leaderships.

Political Science: Human Rights, Civilization, Leaderships.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has UG and PG programmes which are traditional in nature but college has been continuously working on the attainments of the outcomes. Very systematically, from the first year of college Students, the purpose of their academic journey is elaborated through principal's address, expert lectures and classroom interactions. The COs and POs are displayed on the college website. Close awareness of cross-cutting issues, basic conceptual clarity, life-skills,

practical exposure and their behavioral change are few of the parameters to recognize or evaluate the attainment of their course outcomes. College Internal Evaluation, Google Classroom, PPT Bank, MCQs, Peer Evaluation, Home Assignments, Unit Tests and university assessments are substantially helping to evaluate the learning outcomes. The performance of the students in internal and external examinations, in assignments, participation in curricular, extra-curricular activities, in competitions, seminars and conferences are some of the means by which program specific outcomes are measured.

The learners are encouraged to be creative in Literature in the form of writing Articles, Poems and Essays etc. for the college Annual Magazine (Dhyas Pragaticha). The copies of the magazine are presented to the distinguished scholars, guests and visitors in order to assess the literary worth of the Articles; Poems and Essays written by the learners. Alumni also helps to evaluate the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ssdmk.in/uploads/SSS_2021-22_0212023110939.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Adhering to its vision and keeping the pace with time, the college has taken every effort to create an ecosystem for innovation and research for creation and transfer of knowledge. The following initiatives have been undertaken for creation and transfer of knowledge:

- The Campus is covered with Wi-Fi facilities along with Broad Band.
- The ICT tools such as Computers, Projectors and Online Resources are used. The web facility of Google Classroom and Blogs are availed.
- Publication of annual and Quarterly Magazines.
- Career Counselling and Competitive Examination Guidance Cells.
- The Athletic Arena and Indoor Stadium.
- 03 Certificate Courses and 1 career oriented course
- Constitution of various forums.
- Organization of Seminar and elocution Competition
- Entering into MoU for exchange of expertise.
- Promotion to research through the Ph. D Research Centre in Political Science, History, Socialogy, English and Dr. Ambedkar Studies Centers.
- The activities like Mentor-Mentee, Subject Tests, Group Discussion, Quizzes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

IQAC, in its regular meetings inspires NSS, Sports and Cultural Departments about participation in the 'National Flagship and Development Programmes'. As per the letter received from University, MHRD, UGC, GOs and NGOs, college takes active participation in the activities like tree plantation, voter awareness, Aids awareness, Yoga, etc.

The NSS Unit is actively working in the surrounding villages by organizing rallies, workshops, camps. The college students actively participate in the activities collaboratively organized with all Govt. organizations such as Police Station, Tehsil Office, Blood Banks and Hospitals etc. The college is well recognized, honoured and awarded for this contribution by the Govt. and University.

To inculcate social responsibilities and bring the holistic development of the students, the college has undertaken

thefollowing extension activities:

- Covid-19 Vaccination Camps
- Health Check Up Camps
- Cleanliness Drives and Rallies
- Street Plays against Open Defecation
- Plantations
- Plastic Eradication Campaign
- AIDS Awareness Program

The special NSS camp provides ample opportunities to involve our students in constructive community-based activities in the form of sensitization for the sustainable development of the rural community.

Impact of sensitization: Exposure to extension and outreach activities sensitizes the students towards social, environmental, political issues, and involvement installssocial, national and human values in their personalities. I. These activities have brought the students close to the reality to understand their responsibilities. II. Number of the students have been appreciated by the local authority for their assistance during pandemic period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college is situated in 12140 sq. mtrs. area.
- The total built up area is 733.253 sq. mtrs.
- Five classrooms (use in two shifts for UG & PG)having proper light and ventilation.
- One girls' common room and
- One staff room in 449.89 sq. mtrs.,
- Toilets (Boys and Girls) in 24.17 sq. mtrs.
- 12 departments (UG-06, PG-02 and Ph. D Research Centers-04) with proper infrastructure.
- One Seminar Hall with ICT facilities
- Green Hut (Study Hermitage) .
- Wi-Fi facility

- Filtered water facility.
- 25 CCTV cameras.
- Library with 3710 books.
- Seperate Space in library for Girls and Boys for reading.
- Computer Lab having 7computers connected with LAN facility
- Parking facility.

ICT Infrastructure/ Other Supporting Equipments Sr. No
Particulars Quantity 1 Computers 17 2 LCD Projectors 03 3
Inverter 02 4 Printer 04 5 Photo Copier (Black & White
andColour) 02 6 Scanner 01 7 Generator 01 8 Printers with
Scanner 01 9 Digital Camera 01 10 TV 01 11 CCTV 25 12 Public
Auditory System 02 13 Bio-metric Machine 01 14 Lamination
Machine 01

15 Spiral Machine 01 16 Internet Modem 03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has played a proactive and supportive role in grooming students. Specific spaces have been earmarked for extra-curricular activities and made available to students.

Sports Facilities:

- Spacious playground of 3467 sq. mtrsfor Kabaddi, Volleyball, and Cricket
- The Department of Physical Education (Sport Department) is well equipped with adequate infrastructural facilities for indoor and outdoor games.
- Multi-purpose Indoor Stadiumfor playing indoor games such as Table Tennis, Badminton, Chess and Carom etc.

Cultural Activities:

- Multipurpose hall with the seating capacity of 500 students.

- The college also uses Indoor Stadium to organize small cultural activities.
- Own audio system for conducting cultural events.
- Students actively participate in Youth Festival- Cultural Competition organized by the affiliating University.
- The college hires necessary instruments including for classical and traditional cultural activities and events like Folk Dance, Group Songs, Vocal and Classical Singing. They include Harmonium, Tabla and other musical accessories.
- The College takes the participation in different events like plays, mimes, skits, folks dance, one act plays, street plays etc, of youth festival organized at different places by Sant Gadge Baba Amravati University.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ssdmk.in/Infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has made consistent progress in terms of collection of books, periodicals and services. The college library is located in total 844.40 sq. ft area. It provides open access facilities which helps easy access and use of the library as a learning knowledge center. The reading room is available for the students from 7.30 am to 5.30 pm. The college has very enriched library in terms of availability of reference books and text books. The library has total 3710 text and reference books for Senior College, 8 Journals, and 8 newspapers. Separate library section is created for repository of syllabus, previous year question paper-sets, PPT bank of staff members, E-thesis link, open access resources, competitive exam resources, newspaper clippings etc. The separate library cards are issued to all students for issuing text books, reference books and journals. Separate computer is provided to the librarian in the library and for users for searching the books Online in the research center. College provides e-learning environment to interested readers. They are used in actual teaching. Separate webpage is created on the college website in word-press format to update the happenings and news of the library regularly.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-

E. None of the above

resources	
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
346	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
The college has well-established mechanism for upgrading and deploying Information technology infrastructure. The college, first, assesses the needs, number of students and staff and	

other end users. The provision is made in the budget for annual maintenance and technical staff hire for maintaining hardware and Information Technology infrastructure of the campus. Institution frequently updates its IT facilities including college website www.ssdmk.in through VISA Net Software Pvt Ltd Washim. The classrooms are given equipments and other essential facilities like complete surveillance system, electrical power supply, 03 LCD projectors, adequate furniture and anti-virus for all computers. The college has 17 computers with access to internet that are updated with latest versions of essential soft-wares. The computers are connected with Wi-Fi and LAN facilities. As per the requirement of the maintenance of the above IT equipment, college has Purchasing Committee of Experts which uses its skill to update and repair the equipments. However, for major disorder and damage, computer technicians and service providers are hired for the upkeeping and replacement. The steps like installation of antivirus periodically, formatting of computers on the basis of corrupt operating system and replacing of hardware of old computers to new computers are taken for maintaining and utilizing computers. The Wi-Fi facility is provided to all over campus for all stake holders in free-of-cost.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Policy for Physical, Academic and Support facilities :

- Internal cleaning of the college building is equally distributed among all the support staff.
- Garbage Van (Ghanta Gadi) of Municipal Council of Karanja Lad called regularly to collect garbage.
- Both urinals and toilets are also regularly cleaned by sweeper.
- College has set up separate unit for collecting solid waste.
- Sanitary Napkin Pad Machine is also set up in the girls' common room of the college.
- Furniture, if any, damaged is repaired. Black boards and green boards if broken are replaced urgently.

Maintenance and utilization of Library:

- Separate sections are provided to keep different types of books like text books, reference books, rare books, religious books and for journals and newspapers.
- Daily care of the collections is taken by using housekeeping methods.
- Pest control methods are used to protect books from various harmful insects.
- Books that contain torn or loose pages, worn spines and covers are repaired as per the need.

Maintenance and utilization of computers: Maintenance of computers and other ICT facilities is done regularly as per requirement. In case of technical issue we call expert from outside. LCD projectors are also used and maintained by time to time. **Maintenance and utilization of Play Ground and Indoor Stadium:** We have spacious Indoor Sports Training Facilities Center (Indoor Stadium) and a play-ground which are well maintained and used optimally. The maintenance of play ground and Indoor Stadium is done as per the need.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://www.ssdmk.in/uploads/16659868625.1.3_merged_compressed%20(1).pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

82

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****34**

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****2**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The aim of the college is to empower enrolled students with providing the quality education and this is only possible thorough facilitating students' maximum representation and engagement in various administrative, co-curricular and extra-curricular activities. Participation at Administrative Level - Students are actively involved in the statutory committees like CDC, IQAC, Grievance Redressal Committee, Library Advisory Committee, NSS Advisory Committee, College Magazine Committee, Student Development Cell and Student Council. In Principal's Address, they are informed about the functioning of the HEI and their role. The college provides students an opportunity to develop their overall personality by engaging them in various administrative activities. Council plays very significant role by providing proper feedback of all the students to the institution. Engagement in Co-curricular and Extracurricular Activities - There are specific committees like College Level BOS, NSS and Cultural Activities in which not only students' council but majority of the students are involved and actively participated. It's an opportunity for them to give back

something to their institute and society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has alumni association since 2010. The registration of Alumni Association is in under process under the Societies Registration Act, 1860 (XXI of 1860). The college organizes at least one Alumni's meet in a year. The local and outsider Alumni take initiative for arranging such meetings.

The alumni of the college are placed in education, business, professional fields, entertainment and media industry, academics and social work. Two of our teachers are the members of the Alumni Association who play a key-role in binding this group for the development of the college and works for the overall development of students. It helps our institution in terms of academic planning, internship and placements of

students, career guidance and on the-job guidance in their firms also. Most of the alumni are called as resource persons to deliver expert talks during seminars and workshops. Alumni members are the active members in IQAC and CDC. We are quiet fortunate to have the expert tutors from our alumni students for value added and skill based courses. They also guide the present students in preparation of various cultural events for youth festival. 'Alumni' NSS student help the college in organizing the special camps at village level. Feed-back of alumni is valuable for the administration of the college. The college website and other social media are the best means to have a fruitful communication with the alumni scattered all over the state.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Smt. Shakuntalabai Dhabekar Mahavidyalaya is governed by College Development Committee (CDC). It is the apex body of the college that plans policies and executes developmental activities of the college by setting values and participative decision-making process, which is important not only to achieve the vision and mission of the college but also in building the organizational traditions. The CDC, The Principal, IQAC, and the faculty play a pivotal role in the designing and implementation of its quality policies in teaching, learning, research and extension activities. The formal and informal arrangements in the institution to coordinate the academic and administrative planning and implementation reflect the college

efforts in achieving its vision. The involvement of the leadership is clear in ensuring the policy statements and action plans for the fulfillment of the stated mission. The vision and mission of the institution: Vision - Holistic development of the student into a responsible, morally upright citizen capable of thinking, learning and striving for national development. Mission - Committed to the creation of a college of excellence that imparts knowledge and develops the right values, attitudes and skills oriented quality consciousness, to produce ideal citizens for strong nation building.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college encourages and motivates a culture of decentralization and participative management by involving staff members in a number of administrative committees. The apex decision making body at the college level is the College Development Committee (CDC). The CDC has representatives from the Parent Society Janta Shikshan Prasarak Mandal, Barshitakli, alumni, teaching staff, administrative staff and the students. For the participative decentralization and governance, the Principal has appointed the IQAC Coordinator, Faculty Coordinator, Staff Council Secretary and Coordinators of Various administrative Committees and provided administrative as well as academic autonomy and mobility for the effective governance. Before the commencement of each academic year, various college committees are formed by IQAC under the guidance of the Principal. Important committees comprise of teachers, and many committees include non-teaching staff and students as well. IQAC does the planning and evaluation for quality assurance in the college and organizes meetings periodically throughout the year. Every committee has the freedom to prepare their plan and decide implementation strategies. The college committees are responsible for admission, time table, examination, purchases, welfare of students, and organization of extension activities and prepare the working strategy for the effective functioning of the college and to submit report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is committed to providing quality higher education and research, skill-oriented human resources and the plan is accordingly focused on these core themes. The perspective plan envisions the augmentation of infrastructure commensurate with the anticipated increases in student intake and courses.

Improving the academic and support facilities for the students is one of the measures recognized by the Perspective Plan. The college strives to go ahead with this perspective plan helping as a roadmap for student's achievement and college's growth and development.

- Introduced a new research programs in English.
- Increased student intake capacity for existing courses and improve student enrolment.
- Improvement of infrastructure facilities-renovation and extension of available infrastructure facility in the campus.
- Motivated faculty to involve in research.
- Published research papers in UGC Care listed or in Peer Reviewed journals.
- Development of eco-friendly campus.
- Established functional MoUs,
- Conducted extension activities with the help of a local community and other stakeholders through NSS, Sports and cultural departments.
- To augment students support facilities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body: The general body approves and monitors the policies and plans. **College Development Committee:** It prepares annual budget and financial statements, discuss the academic progress of the college, and gives suggestions to the Management for the up-gradation of teaching- learning process. **Principal and College Administrative Committees:** Under the chairmanship of hon. Principal, there are 34 various committees for monitoring and facilitating several activities. **Service Rules:** For the service conditions and rules, the college follows the rules and regulation laid down by Sant Gadge Baba Amravati University, Amravati, UGC, New Delhi and Government of Maharashtra. **Procedures for Recruitment:** As per the norms of the UGC, Government of Maharashtra and University. **Procedures for Promotion:**

The eligible teachers are promoted under CAS as per the norms and procedures prescribed by Sant Gadge Baba Amravati University, Amravati, UGC, New Delhi and Government of Maharashtra. 1. The eligible non-teaching staff is also promoted as per norms of Government of Maharashtra. **Grievance Redressal Mechanism:** The college has a Women's Grievance Cell, Anti-ragging Committee and Disciplinary Committee for timely redressal of the students and the faculty grievances.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.ssdmk.in/uploads/6.2.2_Organogram_04242021103046.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college offers worthwhile welfare schemes to all the teaching and non-teaching staff. The following welfare schemes are available in the college for teaching and non-teaching staff:

Loan Facilities: The College freely allows staff to avail Loan facilities from various banks such as;

- Educational Loan
- Housing Loan
- Vehicle Loan
- Gold Mortgage Loan
- Personal Loan

Leave Facilities:

The College provides following leave facilities to all staff as per the leave norms such as:

- Study Leave
- Duty Leave
- On Duty Leave
- Medical Leave
- Paternity Leave
- Average Pay Leave
- Earn Leave
- Casual Leave
- Employee Provident Fund Scheme

Medical Reimbursement: The faculty and staff members receive

the medical expenses incurred from the state government. Such proposals are forwarded through the college. Appreciation of staff -

Distinct achievement of staff is appreciated in the form of felicitation in the annual general meeting of the college and in the programs specially organized for appreciation. Above all, the college provides and implements all possible welfare schemes prescribed by Sant Gadge Baba Amravati University, Amravati, UGC and Government of Maharashtra for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for teaching-staff: The faculty performance is assessed by the API Screening Committee, IQAC Coordinator, and the Principal on the basis of API and PBAS

forms and necessary action is taken for the improvement. The teacher's Academic Performance Indicator (API) consists of:
Category I: Teaching, Learning, and Evaluation Related Activities
Category: II: Professional Development, Co-curricular and Extension activities

Category: III: Research and Academic Contributions. Evaluation by students -

The College collects structural feedback from students on teacher's performance at the end of every academic year for further improvement and implementation.

Performance Appraisal System for non-teaching staff:
Confidential reports - The overall performance of the non-teaching staff within the campus is evaluated by the Principal for the final evaluation. Other informal means - Students suggestion box is another mechanism that is instrumental in collecting information about the level of satisfaction they get from the services provided by the staff. Their suggestions are also considered to decide the promotional issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external financial audits regularly. The college has a three-tier financial audit system.
Internal Audit-

It is conducted once in a year by the Academic and Administrative Audit Committee of the college.

External Audit- External audit of the last five years is carried out by Chartered Accountant Mr. M. M. Lapasia, Akola.
Government Audit- It is conducted by the Administrative Officer, Senior Auditor (Higher Education Amravati Region, Amravati).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial sources of the college are:

- The budgetary resources of the college include Plan and nonplan grants received from UGC.
- Salary grant is received from Government of Maharashtra.
- N.S.S. Grant received from Sant Gadge Baba Amravati University, Amravati.
- Examination grant is received from the Parent University, EBC and BC scholarship grants are received from Government of Maharashtra.
- Admission, tuition and other fees are collected by the college from students, medical reimbursement grant and other grants (Bank Interest, Fines, Breakages, Common dues, a fee charged for issue of certificates)

Optimum utilization of financial resources:

Following system is adopted by the college for the optimal

utilization of resources.

- The College invites requirements from all departments and accordingly prepares the budgetary plan.
- Purchase Committee works on the details of the budgetary plan.
- Purchase Committee studies and recommends the budget by considering financial resources and needs of the departments and presents it to the Principal and College Development Committee.
- College Development Committee sanctions it and approved.
- The utilization of the sanctioned budget is monitored by CDC.
- The parent society monitors entire business of financial transactions and its appropriate utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has become instrumental in suggesting a number of quality improvement measures in the college. Augmentation of teaching learning facilities To cope with the changing world scenario, IQAC has tried to keep pace with the ICT-enabled teaching learning process. As a result of this over the years IQAC set up one ICT-enabled classroom, one digital room for multipurpose use. IQAC informed the students regarding SWAYAM. E-books, database, and 100 Mbps internet connection with campus Wi-Fi facility that are available for the students and staff. College is having its own YouTube Channel. Strengthen Research Culture in the College. IQAC plays an important role in inculcating research culture in the college. The college has University recognized research center for Ph. D. in English. The college teachers have published --- research papers in the Peer Reviewed and Referred journals having ISSN number and Impact Factor. ---- books are published. Besides this IQAC has taken following initiatives for the institutionalization of the

quality culture in the college:

- Preparation of Perspective plan
- Preparation of Academic Calendar and formation of college committees.
- The college has introduced 01 new University Recognized Research Center for Ph. D.
- IQAC conducts periodical meetings.
- Submission of AQAR to NAAC.
- IQAC conducts Academic and Administrative Audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC as follows:

Structured feedback and Review of learning outcomes:

The collection and analysis of feedbacks from different stakeholders assist the institution to understand the need of society and what other stakeholders foresee from the college. Student learning outcomes are reviewed through class tests, assignments, class seminars, internal assessment tests, and university examinations. University result analysis is made for each semester at the department level and is discussed in IQAC /CDC meetings for further improvement and implementation.

Teacher's Diary: The teacher's Diary gives an overall summary of the topics covered by a teacher in each class per course, per semester. The Individual Teacher Diary verified and signed by Faculty Coordinator is then submitted to the Principal for final approval. The Principal monitors the overall teaching performance of the teachers through the verification of the Diary and then signs.

Besides this IQAC has reviewed and implemented its teachinglearning process through the following ways:

- Use of ICT in teaching and learning encouraged.
- Through class seminar, group discussions and home assignments.
- Collection of Self Appraisal Form (API) from faculty.
- Conducted Academic and Administrative Audit, Green Audit, and AISHE data feeding

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has co-education system. As the main object of education is to end gender discrimination, the college aims to eradicate various types of discrimination prevalent in the society. Likewise, it is necessary to promote gender equity in the campus as well as in society. To develop abilities and professional skills of human resources as boys and girls, without any discrimination about their gender, the college provides equal opportunities to both boys and girls on various platforms, for example admission, college administration, cultural activities, sports, extension activities and outside activities also. Equal participation in sports, in cultural events, in NSS extension activities are ensured by the college.

Awareness Programs and Lectures/Special Talks: College organizes seminars/special talks on a regular basis in order to endorse social values such as gender equality, gender sensitivity and highlights social problems such as women safety, dowry, women's health, and cyber-crime and cyber-security.

Counseling: The college has Mentor-Mentee scheme. In the scheme, the mentor follows the development of the mentee by providing personal counseling at the different stages. The college provides academic, stress-related and personal counseling and guidance to male and female students.

Common Room: The college provides separate common room for girls. Girls' common room is equipped with facilities like First Aid Box and Sanitary Napkin Pad Machine and other necessary things.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	CCTV in campus & class room, Common room for girls, Sanitary napkin vending machine, Counseling facility, Women grievance committee

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>Solid Waste Management: For the collection of regular solid waste (Dry and Wet) Dust bins are kept at different places in the campus. The collected solid waste is picked up by Municipal Council, Karanja (Lad) time to time for proper disposal and recycling. Waste from plants is also collected and used for preparation of organic compost. Waste recycling system:</p> <p>The college has waste recycling system under the titles "Best from Waste" and "Radditun Wrudhi". Best from Waste The waste from woods is used to design wooden articles and placed in the office and in campus. The waste paper is used to prepare envelops of various designs for letter correspondence. The college runs Certificate Course in Rural Handicraft under COC. Through this course, the admitted students help to recycle the waste. Radditun Wrudhi Every year, the college library conducts a program under the title "Radditun Wrudhi" to help the needy who is poor, specially- abled and Cancer Patient. The college sold the collected newspaper to the shopkeeper. The money from newspaper and collected amount from teachers have been donated to the needy student or person in this program.</p>	

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Most of the students taking admissions in the college belong to the rural area. As per government rules the admission process is carried out. Near about 90% students enrolled in the college belong to the SC and OBC category. The statutory committees of the college are well balanced with the representation of each category. In major extension activities local citizen's participation is commendable. The flex board of environmental awareness, social harmony, unity and values are displayed in the college campus. The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. Our college belongs to the rural background. Its activities have a very positive impact on the society's cultural & communal thoughts directly. Our institution also runs the Gandhian thoughts Certificate Course in collaboration with Gandhi Research Foundation, Jalgaon and Rashtrasant Tukdoji Maharaj Thoughts Certificate Course. The college library has a separate section of books regarding Human Rights Education. Thus, the college has created very positive image for all the communities and they donate and help the college in the developmental activities. The Institution always takes efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college follows best governance and democracy. Not only the students and employees but every citizen of the town respects the college for its contribution to social development. The college is recognized for organizing unique and innovative society oriented programs. The motto of the college is to provide adequate facilities and favorable atmosphere for the holistic development of the stakeholders. Preamble of the

constitution is read in the college every year on the occasion of constitution day 26th November to make the students aware about the constitutionalism. The fundamental rights and duties, Citizen's Charter, National Anthem, and Pledge etc. are clearly prescribed in the syllabus. It reflects the strong attachment of the students, employees and the citizens towards the values of Indian Constitution. Hon. Dr. Subhash Gawai, the principal of college, who is one of the eminent speakers in Indian Constitution, delivers lectures in the college and outside on the various provisions prescribed in constitution in all over the Maharashtra State. And it is one of the best contributions to make our students literate of the constitution laws.

The college always organizes activities and programs for sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Students rallies, 15 August, 26 November & 26 January Day celebration of National importance Oath of students regarding unity, National Heroes Birth & Death anniversary
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college pays tributes to all the national heroes on their Birth and Death anniversaries. The college organizes activities on these days of national importance to recall the events or contributions of our leaders in building the nation and imbibe moral and ethical behavior among students in their professional and personal lives. National and International Commemorative Days -

- International Women's Day- 8 March
- International Labour Day - 1 May
- World Environment Day - 5 June
- World AIDS Day - 1 December
- Human Rights Day - 10 December
- National Yoga Day - 21 June
- Independence & Republic Day Celebration.

Birth and Death Anniversaries of National Heroes

- Birth anniversary of Savitribai Phule - 3 January
- Death Anniversary of Savitribai Phule - 10 January
- Birth anniversary of Rashtramata Jijau and Swami Vivekananda-12 January
- Birth anniversary of Netaji Subhashchandra Bose-23rd January
- Birth anniversary of Hon. Yashwantrao Chavahan - 12 March
- Birth anniversary of Krantijyoti Mahatma Jyotirao Phule-11 April
- Birth anniversary of Dr. Babasaheb Ambedkar -14 April
- Maharashtra Din- 1 May
- International Yoga Day-21 June

- Birth anniversary of Chhatrapati Rajarshi Shahu Maharaj- 26 June
- Birth anniversary of Annabhau Sathe & Lokmanya Tilak- 1 August,
- Birth anniversary of Dr. S. R. Rangnathan and August Kranti Din- 9 August,
- Birth Anniversary of Dr. Sarvapalli Radhakrishnan - 5 September
- Birth anniversary of Mahatma Gandhi & Lal Bahaddur Shastri- 2 October
- Birth anniversary of Sardar Vallbhbhai Patel - 31 October
- Birth anniversary of Pandit Javaharlal Nehru - 14 November

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A. 1.Title of the Practice : Flag Hoisting by disabled Person
2.Goals: a. To make the college society oriented b. To boost self confidence among the people who are disabled. **3.The Context:** Every man in this universe has the same right of respect and honor. So, we decided to hoist flag bythe disabled Person. **4.The Practice:**Flag Hoisting by student's disabled parents or persons on the occasion of Independence Day and Republic Dayis an innovative practice.We search the disabled man, visit his house and invite him for flag hoisting with honour &respect. **5. Evidence of Success:** Established mutual attachment between the society and the college.Builtup confidence andrespect among disabled. **6. Problems Encountered and Resources Required:**

1.Shyness in exposing their disability.

2. Illiteracy and lack of confidence among disabled person.

B.1. Title of the Practice: Publication of Quarterly News Letter "SHODH PRATIBHECHA"(Search of Talent) **2. Goals:** To highlight the college activities. **3. The Context:** Initiated to highlight the talent of students and to acknowledge students performance in various activities of the college **4. The practice:** All departments are asked to provide data to publish in the News Letter. All activities related to departments and college facilities are regularly published in these quarterly News Letters. **5. Evidence of Success:** Motivated students to participate in college activities. **6. Problems Encountered and Resources Required:** Provision of Fund.

7. Contact Details:-

Principal Dr. Subhash S. Gawai Smt. Shakuntalabai Dhabekar
Mahavidyalaya, 444105 NAAC accredited 'B' Grade with CGPA of 2.40
07256-224427 www.ssdk.in Mobile :- 9822736136

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has initiated an excellent idea of Flag Hoisting by the college student's parents who are handicapped, dumb, blind, farm labor and hard worker on the occasion of Independence Day and Republic Day. It is one of the best and most regular activities of the college. It is an innovative idea. In order to implement this idea the college took survey of enrolled students and collected students' personal information. On the basis of collected information and knowing the background, the college staff council sorted out the students who are very poor and have disabled parents. Then the Principal and some teachers visited the family at their village. During the visits and discussions held with student's parents it is realized that the parents who are disabled, economically very poor, educationally backward do work hard for learning their wards. They earnestly

want to learn their children at any cost. Such families are ideal for the society. Their idealism should be brought out so that the college students may learn something. Such parents should be respected and honored. So, the college invited college student's parents for flag hoisting who are disabled. With due to full respect and honor, flag hoisting is performed by the hand of disabled parents and the students who have ranked in examinations and various activities are also felicitated by them.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Action Plan

- To introduce new research programs.
- To introduce Value Added and Skill-Based Courses.
- Improvement of infrastructure facilities-renovation and extension of available infrastructure facility in the campus.
- To establish the well-structured online feedback system.
- To register Alumni Association.
- To strengthen research facilities and motivate faculty to involve in research.
- To apply for major and minor research projects.
- To publish research papers in UGC Approved Care listed or in Peer Reviewed journals.
- To apply to receive grants under various schemes for financial support.
- To take initiative for the development of an eco-friendly campus.
- To establish functional MoUs, Collaborations, and Linkages with different institutes for student training, exchange of students and faculty and placements.
- To conduct extension activities with the help of a local community and other stakeholders through NSS, Sports and cultural departments.
- To organize University / State /National /International Level seminars/workshops/webinars/conferences on research and quality related themes.
- To augment students support facilities.

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